

MINUTES OF THE 14TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 26TH OF SEPTEMBER 2009, AT INDIA INTERNATIONAL CENTRE, NEW DELHI.

The 14th meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held in India International Centre, New Delhi, at 12 Noon on 26th September, 2009, under the Chairmanship of Shri N.N.Vohra, Chancellor, SMVDU (H.E. the Governor of J&K).

2. The following participated (listed in alphabetical order):

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| (i) | Prof. N.K.Bansal Vice Chancellor- SMVDU | Chairman, Executive Council |
| (ii) | Prof. C.L.Razdan Director, School Architecture & Landscape Design-SMVDU | Member |
| (iii) | Prof. M.L.Garg Dean College of Engineering, SMVDU | Member |
| (iv) | Prof. Riyaz Punjabi Vice Chancellor, University of Kashmir | Member ex-Officio |
| (v) | Sh. R.S.Pawar Chairman NIIT, Ltd. Plot No.85, Institutional Area, Sector-32 Gurgaon- 122001, Haryana. | Member |
| (vi) | Prof. R.S.Misra Dean College of Humanities & Social Sciences | Member |
| (vii) | Sh R.K.Goyal, IAS Chief Executive Officer-SMVDSB and Principal Secretary to HEG, J&K | Member |
| (viii) | Prof. Suresh Chandra Dean of Students, SMVDU | Member |
| (ix) | Prof. Vinayshil Gautam Department of Management Studies, Member 4 th Floor, Vishwa Karma Bhawan, IIT Delhi, Hauz Khas, New Delhi-110016. | |

(x) Prof. Varun Sahni Member ex-Officio
Vice Chancellor, University of Jammu

(xi) Prof. (Dr.) V.Verma Member
Director School of Biotechnology, SMVDU

Ms. Roop Avtar Kaur, Registrar SMVDU, also attended the meeting, except during discussion on Item No.14.1.

3. After the opening remarks, the Agenda was taken up and the decision taken are as reported hereunder:

Item No.14.1 Welcome & Introduction of the Registrar and other new Members to the Executive Council of SMVDU.

- 3.1 Prof. N.K.Bansal, Vice Chancellor, introduced Mrs. Roop Avtar Kaur, IFS, Registrar (on deputation from the J&K State Government) and Prof. Suresh Chandra, Professor of Physics, who had recently taken over their respective assignments. The Vice Chancellor informed that the University had advertised the post of Registrar and the Selection Committee, duly constituted for the purpose, recommended the appointment of Sh. Gajendra Kumar as the Registrar. However, the recommendation of the Selection Committee was not approved by the Chancellor as the recommended candidate did not meet the prescribed minimum eligibility criteria. He further informed that, at his instance, the services of Mrs. Roop Avtar Kaur, IFS, was placed at the disposal of SMVDU and she had since been appointed, on deputation basis, as Registrar, SMVD University w.e.f.21.08.2009. The Executive Council confirmed the appointment of Mrs. Roop Avtar Kaur, IFS, as Registrar, on deputation basis.

- 3.2 The Executive Council was informed that Prof. Suresh Chandra who joined as Professor in Physics, on contract basis, has been designated as Dean of Students.

Item No.14.2 Confirmation of minutes of the 13th Meeting of the Executive Council held on 06-04-2009 at IIC, New Delhi.

- 3.3 The Executive Council approved the Minutes of the 13th Meeting of the Council, held on 06-04-2009.

Item No.14.3 Action taken on the decisions of the Executive Council at its 13th Meeting held on 06-04-2009.

- 3.4 The Executive Council noted the reported position. Sh. R.S.Pawar pointed out that a group may be constituted to examine the quality of academic & research activities in the University. He also suggested an analysis of the physical and financial support provided by the Shrine Board to the University and the University's academic performance. Shri Pawar also laid emphasis on the Students' Exchange Programme with other Universities. The Executive Council was informed about the MoU signed between SMVDU and University of Jammu for facilitating exchanges of faculty and students.

Item No.14.4 Recognition of the University under Section 12(B) of the UGC Act 1956.

- 3.5 The Executive Council noted the reported position. Shri Pawar cautioned that the University's autonomy and unique character should not be allowed to be diluted by seeking financial assistance from the University Grants Commission. In this context, it was decided that the Vice Chancellor would examine the impact of the expected UGC assistance on the University's autonomy and unique status.

Item No. 14.5 Ratification of the Constitution of Planning Board of SMVD University.

- 3.6 The Executive Council approved the composition of the Planning Board. It, however, observed that the Terms of Reference, as suggested in the Agenda note, need to be suitably redrafted to avoid any conflict / overlap with the role assigned to the Academic Council, Finance Committee or any other body established under the provisions of the SMVDU Act and, thereafter, appropriately defined in the Statutes, in accordance with the Section 14(g) of the SMVDU Act, after following the prescribed procedure.
- 3.7 The Council further decided that the proposal for dissolution of the Academic Advisory Committee should be referred to the Chancellor (H.E. the Governor, J&K), strictly in accordance with Section 13(3) of the SMVDU Act, after careful examination.

Item No.14.6

Payment of 40% of Arrears of Pay & Allowances to Employees consequent to Pay Revision Committee's Recommendations w.e.f. 01-01-2006 to 30-06-2009 and Pay Revision Implementation w.e.f. 01-07-2009.

3.8

The Executive Council confirmed the action taken with regard to payment of 40% Arrears of Pay and Allowances, as per the recommendations of the Pay Revision Committee. Shri Pawar sounded a note of caution about the longer term consequences of following an approach of adopting pay scales applicable in various institutions like IITs, etc., keeping in view the unique character of the SMVD University. While according post facto approval to the action taken by the Vice Chancellor with regard to adhoc increase of 10% in the consolidated wages w.e.f. 1st July, 2009, the Council desired that these should be properly harmonized, particularly with the norm being followed in the Shri Mata Vaishno Devi Shrine Board, University of Jammu and University of Kashmir. However, with respect to the introduction of IIT pay scales viz-a-viz the qualifications of the Faculty employed at SMVDU, the Council decided that the matter should be referred to the Pay Review Committee for making suitable recommendations, for approval of the Chancellor, SMVDU. The Pay Review Committee should also co-opt the State Finance Secretary as a member. The Council suggested that the Pay Review Committee should also examine the issue of maintaining parity between the employees of SMVDSB, SMVDU, Jammu University and Kashmir University regarding revision of pay and allowances. As regards the proposal in regard to the pay and allowances of non-teaching employees, it was decided that the matter should first be internally examined in consultation with the State Finance Secretary, and the Registrars of Universities of Jammu and Kashmir and brought before the appropriate forum under the SMVDU Act.

Item No. 14.7

Payment of 40% of Arrears of Pay & Allowances to Employees who have already left the University consequent to Pay Revision Committee's Recommendations, w.e.f. 01-01-2006 to 30-06-2009.

3.9

With respect to payment of 40% of arrears of pay and allowances to the employees of the SMVD University who have since or earlier left the services of the University, it was agreed that these cases should also be reviewed, on case to case basis, by the Pay Review Committee. The Council also resolved that those employees who had left the services of the University without obtaining requisite clearance should not be paid any arrears.

Item No. 14.8 **Auditor's Report and Statement of Accounts for the F.Y. 2008-09.**

- 3.10 The Executive Council approved in principle the audited accounts of the University for 2008-09.

Item No. 14.9 **Research & Development activities at SMVDU and grants received during 2008-09.**

- 3.11 The Executive Council noted the reported position.

Item No.14.10 **Proposal regarding "Employees Gratuity Fund" and "Employees Leave Encashment Fund".**

- 3.12 The Council suggested that the PF Trust created by the University may also be empowered to create a fund for Leave Encashment and Gratuity. The Trust, however, should take suitable necessary steps to generate returns of at least 8% on its investments. The Chancellor suggested that the Registrar SMVD University shall make urgent efforts for obtaining a utilization certificate in respect of the advance amount of Rs.1.03 crores lying at the disposal of Revenue authorities.

Item No.14.11 **Grant of Dearness Allowance to University Employees as per Central Government Norms.**

- 3.13 The Executive Council approved the release of additional D.A. of 5% in favour of employees of SMVD University, w.e.f. 01-07-2009.

Item No.14.12 **Decisions taken by the Academic Council in its 11th Meeting held on 09-09-2009.**

- 3.14 The Council approved the list of the students of the various disciplines/ streams at SMVD University who have qualified for award of respective degrees.

- 3.15 The Council approved the proposal for starting a two year full time M.Sc. Course in Physics, from the Academic Session 2009-2010.

3.16 The Council approved the proposal for introduction of Master of Technology (M.Tech.) Course in Computer Science & Engineering, from the Academic Session 2009-10.

3.17 The Council considered the proposal for modification in the nomenclature of School of Languages to the School of Languages & Literature. However, the Council suggested that the proposal should be discussed further in the Board of Studies & Academic Council and re-submitted to Executive Council for approval.

3.18 The Council approved the proposal for modification in the nomenclature of "School of Economics" to "School of Business Economics".

3.19 The Council approved, in-principle, the proposal for revision of 'Hostel Charges'. However, it was decided to break-up the hostel charges to separately reflect the Room Charges, Electricity Charges and Water Charges so that any future enhancement in the current charges being paid by the students are adequately explained by providing a break-up of the charges payable by them. The Chancellor desired that the annual escalation of the hostel charges, under each sub head indicated above, should be clearly worked out and indicated in the prospectus to avoid any confusion/ dispute at a later stage.

Item No.14.13

Considering proposal for conferring the Degree of Honaris Causa to Prof. N.R. Narayana Murthy, Chairman and Chief Mentor Officer, M/S Infosys Technologies Ltd.

3.20 The Executive Council approved the proposal of the Academic Council to Confer the Degree of Honaris Causa to Prof. N.R. Narayana Murthy.

Item No. 14.14

Considering proposal for adoption of new nomenclature for Faculty members.

3.21 The new nomenclature of faculty members was not accepted by the Council. The Council desired a rigorous examination as per the new norms of UGC/IIT.

Item No. 14.15

Consideration of Advance Increments to Employees on the basis of past experience of having served in an equivalent position.

3.22

While dis-approving the proposal, the Council observed that any advance increment to the faculty members can only be recommended by the Selection Committee at the time of interview/ initial appointment.

Item No. 14.16

Re-constitution of Building & Works Committee.

3.23

The Council observed that the necessary amendments to the Statutes & Ordinances of SMVDU need to be carried out to provide for the University Building and Works Committee.

Item No. 14.17

New Faculty and Staff Appointments.

3.24

The Executive Council noted the reported position.

Item No. 14.18

Approval of the minutes of the Selection Committee.

3.25

The proposal was withdrawn. It was pointed out that the Chancellor's decisions in regard to the Selection Committee's recommendations relating to the College of Management, School of Mechanical Engineering, School of Electronics and Communication Engineering and School of Architecture and Landscape Design had since been conveyed to the Vice Chancellor and, further, the proposals in respect of the School of Languages, School of Mathematics and School of Biotechnology had not so far been forwarded for the Chancellor's consideration. It was decided that the VC would invariably forward the recommendations of the various Selection Committees, including the three referred above, for the Chancellor's consideration, as per the past practice.

Item No. 14.19

Consideration of Promotion Policy for Internal Teaching / Non-Teaching Staff of the University.

3.26

The Council decided the following:

(i)

All faculty positions shall be filled on direct recruitment basis, through open advertisement and there shall be no internal promotions.

- (ii) With respect to the non-teaching positions, the proposal shall be referred to the Chancellor, after rigorous internal examination.

Item No.14.20

Considering proposal for adoption of new rates for daily wage earners as specified by the Government of Jammu & Kashmir.

3.27

The Council approved the proposal for adoption of the new rates for daily wage earners, as per the Notification of the Government of J&K.

Item No. 14.21

Any other item with the permission of the Chair.

3.28

The Council confirmed the action taken with regard to the contractual appointment's, for a period of one year, in respect of the following:

- i) Prof. Suresh Chandra, School of Physics.
- ii) Prof. Amar Singh Sudan, School of Mechanical Engineering.
- iii) Prof. Sudhir Vinayak Thakur, School of Architecture & Landscape Design.

3.29

The Council observed that, in future, such cases should be invariably brought before the Executive Council for appropriate decisions. The Council approved the contractual appointment of Prof. R.K.Abrol for a period of one year.

3.30

With respect to the provision of residential accommodation for faculty/ staff members at the Campus, the Chancellor suggested the following:-

- i) All faculty members should desirably reside on the Campus to enhance their involvement in research & development. A review needs to be carried out about the discontinuation of HRA in the case of those faculty members who do not reside at the Campus but have been offered accommodation in the Campus. The University shall ensure that sufficient residential units are available to accommodate all the faculty members employed at SMVD University.

- ii) With respect to non-teaching staff members, a maximum of 40% staff members should be accommodated in the Campus.

The meeting ended with a vote of thanks to the Chair.

Regd. A. Law
14-10-0

Registrar