



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)

MINUTES OF THE 29TH MEETING OF THE EXECUTIVE COUNCIL OF SMVDU

The 29th meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held on 5th April, 2019 at 11:00 A.M. at Raj Bhavan, Jammu under the Chairmanship of Sh. Satya Pal Malik, Hon'ble Chancellor SMVDU (Governor, J&K State). The following members were present in the meeting:

- | | |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------|
| i) Dr. Sanjeev Jain | Vice Chancellor, SMVDU |
| ii) Prof. K.L. Chopra, former Director, IIT Kharagpur | Member |
| iii) Prof. Manoj Dhar, Vice Chancellor, University of Jammu | Member |
| iv) Sh. Umang Narula, IAS, Principal Secretary to Governor | Permanent Invitee
(ex-Officio) |
| v) Sh. Simrandeep Singh, Chief Executive Officer, SMVDSB | Permanent Invitee
(ex-Officio) |
| vi) Prof. D. Mukhopadhyay, Dean, Faculty of Management and Dean, Faculty of Humanities & Social Sciences, SMVDU | Member |
| vii) Dr. Eswaramoorthy Muthusamy, Dean, Faculty of Engineering, SMVDU | Member |
| viii) Dr. Yugal Khajuria, Dean of Students Welfare, SMVDU | Member |



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ix) Prof. V.K. Bhat, Registrar, SMVDU

Secretary

Prof. Goverdhan Mehta (Member), Prof. Talat Ahmad (Member) & Sh. R.P. Agrawal, IAS (Retd.), (Member), could not attend the meeting and were granted Leave of Absence.

With the permission of Chair, Dr. Sanjeev Jain, Vice Chancellor, SMVDU started the proceedings of the 29th meeting of the Executive Council (EC) and welcomed the Chancellor and all members to the meeting. Vice Chancellor then asked Dean (Academic Affairs) to proceed with a Power Point Presentation, highlighting the achievements of the University. Regarding the progress made by the University the following remarks/observations were made by members/participants:

- a) Chancellor appreciated the progress made by the University and congratulated the University for performing well in The Times Higher Education World Ranking.
- b) Chancellor desired that University should immediately undertake Security Audit of the University to safeguard life and properties of students and staff, besides, ensuring the overall safety of the University.
- c) It was decided that Chancellor's Trophy be instituted for the Inter-University Football tournament to be organized by SMVD University every year.
- d) Chancellor directed that more toilet facilities should be constructed for Girl students in Girls Hostels & Academic Blocks of the University. He further desired that woman guards should be posted in front of the women toilets in the Academic Blocks during the teaching hours. Chancellor desired that Gender Audit of the University should be conducted.

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- e) Chancellor desired that a separate fund may be created by the University to meet any expenditure arising on account of an unforeseen emergency faced by the employees.
- f) Chancellor desired that the University must conduct seismic audit of the SMVD Shrine, SMVD University and surrounding areas.
- g) It was decided that a course in Chemistry should be offered to the students of B. Tech. in the 1st year of study.

Thereafter, the Agenda Items were taken up for consideration and the details of deliberations/decisions/resolutions in regard thereto are as under:

Item No. 29.1 Confirmation of the Minutes of the 28th Meeting of the Executive Council held on 13th April, 2018

Resolution EC confirmed the Minutes of the 28th meeting held on 13th April, 2018.

Item No. 29.2 Action Taken Report on the decisions taken in the 28th meeting of the Executive Council held on 13th April, 2018

Resolution While noting the reported position on various issues in the Action Taken Report, the following observations were made:

Point (b) (Prevention of discharge/drainage of waste water from the surrounding areas and the Hospital into the University campus)

Chancellor directed that immediate necessary action on the matter be taken to avoid any future problems.



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(Item No. 28.2 Point (e)) (Online learning programmes)

It was decided that obtaining of MOOC certificate in the courses in which students are interested in doing Major Projects should be made mandatory.

(Item No. 25.2 sub item 6.2.1 (III)) (Proposal to set up Hoardings))

CEO, SMVDSB apprised that SMVDSB is in the process of installing the LED TVs on the shrine track and proposed that the advertisement of the University may be displayed through these LED TVs. The same was considered and approved by the EC. Further that, the University shall provide the videos to the Shrine Board, which are to be displayed on the screens.

Item No.25.2 Sub item 6.2.1 (VIII) introduction of scheme of inter University credit transfer

Vice Chancellor, apprised that the formulation is under process. EC advised that the framework should entail the dealing of such matters on case-to-case basis.

(Item No.27.3.6 Adoption of Revised Faculty Appraisal Format after linking KRAs and KPIs with the critical assessment [APRs] of the Faculty Members)

Vice Chancellor, SMVDU apprised that the revised Faculty Appraisal Format already stands implemented. It was decided the same should be



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reviewed again under the guidance of Prof. K.L.Chopra.

AGENDA ITEMS

Item Recommendations of the Academic Council in its 31st Meeting held on 11th
No.29.3 September, 2018

Item No. Proposal regarding offering of research program in Vedic
29.3.1 Studies by School of Philosophy & Culture

Resolution

- EC approved the recommendations of the Academic Council regarding offering of research program in Vedic Studies by School of Philosophy & Culture.
- It was further decided that SMVDU may grant affiliation to SMVDSB Gurukul, in accordance with UGC Regulations.
- EC approved the offering of PG program in Vedic studies from the next Academic Session 2019-20 and creation of faculty position in the ratio of 1:1:2.
- Chancellor desired that the program structure shall be designed with specialization in Vedic Mantras.
- Chancellor further desired that a short-term courses on Vedic Matras and Hindu Rituals shall be offered by SMVDSB Gurukul.
- Chancellor desired that the University may explore the possibility of floating M.A. (Political Science) program in place of M.A. (Philosophy) program.

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- g) It was also decided that the University may explore the possibility of offering such programs on subsidized fee for better intake in program.

Item No. Equity to faculty of SMVDU as Consultant to Startups at
29.3.2 SMVDU-TBIC

Resolution EC approved the recommendations of the Academic Council regarding equity to faculty of SMVDU as Consultant to Startups at SMVDU-TBIC.

Item No. Faculty Startup Policy to transfer developed and patented
29.3.3 technology at SMVDU for benefit of society

Resolution a) EC approved the recommendations of the Academic Council regarding faculty Startup Policy to transfer developed and patented technology at SMVDU for benefit of society. However, it was decided that the requirement of having patent be relaxed.
b) It was also decided that only 10% equity be charged instead of 25% and money earned from the same shall be kept as "Corpus fund".

Item No. Facilitation and preference to SMVDU-TBIC incubated startups
29.3.4 for securing work/assignments/providing products to SMVDU
Resolution EC decided that the matter should be placed before the Finance Committee for consideration.



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Item No.

29.3.5

Proposal for inclusion of Associate Dean (R&D), Associate Dean (AA) & Placement Officer as Special Invitee(s) in BoS of all the Schools and Dean (R&D) as Ex-Officio Member of Academic Council

Resolution

EC approved the recommendations of the Academic Council regarding inclusion of Dean (R&D), Dean (AA) & Placement Officer as Special Invitee(s) in BoS of all the Schools and Dean (R&D) as Ex-Officio Member of Academic Council.

Item No.

29.3.6

Considering proposal for adoption of UGC Regulations with respect to Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities & Colleges and Measures for the Maintenance of the standards in Higher Education 2018

Resolution

- a) EC approved the recommendations of the Academic Council regarding proposal for adoption of UGC Regulations with respect to Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities & Colleges and Measures for the Maintenance of the standards in Higher Education 2018.
- b) However, it was decided that the University may set higher standards than UGC, in-line with the Benchmarks already approved by the EC in its 26th meeting.
- c) The above shall be applicable prospectively.

Item No.

Adoption of gazette notification in respect of NPTEL MOOCs



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29.3.7

advance Course to be considered for faculty promotions under CAS

Resolution

EC approved the recommendations of the Academic Council regarding adoption of gazette notification in respect of NPTEL MOOCs advance Course to be considered for faculty promotions under CAS.

Item No.

Inclusion of ONLINE test as alternative mechanism in

29.3.8

Recruitment procedure for various Non-Teaching positions

Resolution

EC approved the recommendations of the Academic Council regarding inclusion of ONLINE test as alternative mechanism in Recruitment procedure for various posts, where the applicants may be large in number (to be decided by the University).

Item No.

Grant of relaxation in attendance requirements to Students

29.3.9

actively involved in Start-Up

Resolution

EC approved the recommendations of the Academic Council regarding grant of relaxation in attendance requirements to Students actively involved in Start-Ups.

Item No.

Considering the adoption of University Grants Commission

29.3.10

(Promotion of Academic Integrity and Prevention of Plagiarism In Higher Educational Institutions) Regulations, 2018

Resolution

a) EC approved the recommendations of the Academic Council regarding the adoption of University Grants



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Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.

Item No. Floating of Short term Spoken French / German / Chinese
29.3.11 Course for SMVD University students
Resolution EC approved the recommendations of the Academic Council regarding the floating of Short term certificate in Spoken French / German / Chinese Course for SMVD University students.

Item No. Revision in Rules governing Sponsored Research Projects &
29.3.12 Consultancy Jobs along with new formats for IRDU
Resolution EC approved the recommendations of the Academic Council regarding the revision of Rules governing Sponsored Research Projects & Consultancy Jobs along with new formats for IRDU.

Item No. Amendment in Ph.D. Ordinances
29.3.13
Resolution EC approved the recommendations of the Academic Council regarding the amendment in Ph.D. Ordinances.

Item No. Change of admission criteria for admitting students to MBA
29.3.14 program
Resolution EC approved the recommendations of the Academic Council regarding the change of admission criteria for admitting



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students to MBA program. It was also decided that, out of 100, 10% weightage should be given to essay writing test.

Item No. Change of admission eligibility criteria of Five Years Integrated
29.3.15 M.Sc. (Economics) program

Resolution EC approved the recommendations of the Academic Council regarding the change of admission eligibility criteria of Five Years Integrated M.Sc. (Economics) program.

Item No. Conducting of Shri Mata Vaishno Devi University Entrance
29.3.16 Examination for all program from the Academic Session 2019-20

Resolution EC approved the recommendations of the Academic Council regarding the conducting of Shri Mata Vaishno Devi University Entrance Examination for all programs from the Academic Session 2019-20.

Item No.29.4 Policy for Issue of Duplicate Degree Certificate

Resolution EC approved the recommendations of the Academic Council regarding the policy for Issue of Duplicate Degree Certificate.

Item No.29.5 Considering proposal for adoption of UGC Clarification regarding Methodology for Calculating API score during leave period of teachers



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Resolution

After detailed discussion on the matter, EC approved the adoption of UGC Clarification regarding Methodology for Calculating API score during leave period of teachers.

Item No.29.6 Proposal for Fixing the age of superannuation of Non-Teaching Employees of SMVDU

Resolution

After detailed discussion on the matter, EC approved the proposal for fixing the age of superannuation as 60 years for Non-Teaching Employees of SMVDU in accordance with State Govt. and University of Jammu rules.

Item No.29.7 Adoption of Model guidelines of UGC for Re-employment of Superannuated Teachers at SMVDU

Resolution

After detailed discussion on the matter, EC approved the adoption of Model guidelines of UGC for Re-employment of Superannuated Teachers at SMVDU.

Item No.29.8 Adoption of Policy for identification and consequent improvement of non-performers among the Faculty and Staff at SMVDU

Resolution

After detailed discussion on the matter EC granted 'in-principle' approval to the adoption of Policy for identification and consequent improvement of non-performers among the Faculty and Staff. However, it was decided that the same be legally vetted by the Legal Advisor of the University before implementation to avoid any future complications.



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Item No.29.9 Adoption of UGC guidelines on Refund of fees and non-retention of Original Certificates

Resolution After detailed discussion on the matter, EC approved the adoption of UGC guidelines on refund of fees and non-retention of Original Certificates.

Item No.29.10 Recommendations of the Finance Committee of SMVD University in its 27th meeting held on 14/12/2018

Item No. Revised Budget Estimates for the FY 2018-19 and Budget
29.10.1 Proposals for FY 2019-20

Resolution EC approved the recommendations of the Finance Committee regarding revised Budget Estimates for the FY 2018-19 and Budget Proposals for FY 2019-20.

S.No.	Head	Budget Estimated FY 2018-19	Revised Budget Estimated 2018-19	Budget Proposals For FY 2019-20
RECEIPTS				
I)	REVENUE	5058.03	5058.03	5276.38
II)	CAPITAL	7376.50	5127.96	5000.00
	TOTAL	12434.53	10185.99	10276.38
EXPENDITURE				
I)	REVENUE	5058.03	5058.03	5276.38
II)	CAPITAL	7376.50	5127.96	5000.00
	TOTAL	12434.53	10185.99	10276.38



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Item No. Final Accounts (Audit Report) FY 2017-18

29.10.2

Resolution EC approved the recommendations of the Finance Committee regarding Final Accounts (Audit Report) FY 2017-18.

Item No. Creation of additional posts in the Vice Chancellor's
29.10.3 Secretariat and Hostel Caretakers in SMVD University in
Regular Time Scale of Pay

Resolution (a) EC approved the recommendations of the Finance Committee regarding creation of additional posts in the Vice Chancellor's Secretariat and Hostel Caretakers in SMVD University in Regular Time Scale of Pay as under:

S.No	Posts to be Created	Number
	Name of the with Pay Scale	
1.	Special Secretary (15600-39100 GP 7000/-)	01
2.	Senior Public Relations Officer (9300-34800 with GP -4600/-)	01
3.	Hospitality and Protocol Officer (9300-34800 with GP -4600/-)	01
4.	Hostel Caretaker (5200-20200 with GP 2800/-)	03

(b) The aforesaid posts have been created in lieu of the following surrendered posts:



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S.No.	Posts to be Surrendered	Number
1.	Asstt. Librarian (15600-39100 GP 7000/-)	01
2.	Section Officer (9300-34800 GP 4600/-)	01
3.	Receptionist (9300-34800 GP 4280/-)	01
4.	Stenographer (5200-20200 with GP-2800/-)	

Item No. Proposal for extending PDA scheme to newly joined Faculty
29.10.4 Members at SMVD University

- Resolution
- EC approved the recommendations of the Finance Committee regarding extending PDA scheme to newly joined Faculty Members at SMVD University.
 - However, it was decided that in case a faculty member leaves the University in-between the block period, he/she is required to return the PDA proportionately to the University e.g. if the faculty leaves the job within one year he/she is required to return Rs. 1.40/- lakhs to the University.

Item No. Adoption of "Minimum Standards of Architectural Education, 2008",
29.11 prescribed under Section 21 of the Architects Act, 1972 for the School of
Architecture and landscape Design at SMVDU

Resolution EC approved the proposal for Adoption of "Minimum Standards of Architectural Education, 2008", prescribed under Section 21 of the Architects Act, 1972 for the School of Architecture and landscape Design



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at SMVDU. However, for the position of "Professor" & "Associate Professor", Ph.D. degree shall be a compulsory qualification.

Item No. Status of Ongoing and New Construction projects

29.12

Resolution EC approved the status of Ongoing and New Construction projects at SMVDU.

S.No.	Name of Project	AA Cost (in Lakh)
1	Indoor Sports Complex	3420.00
2	New Academic Block	4125.35
3	Married Accommodation for Scholars	1619.06

ITEMS FOR RATIFICATION

Item No. Ratification of the decision taken w.r.t. Award of Degree to the students of B. Arch., B.Tech. (Electronics & Communication Engineering), B.Tech. (Computer Science & Engineering), B.Tech. (Mechanical Engineering), B.Tech. (Industrial Biotechnology), M.Tech. (Computer Science & Engineering), M.Tech. (Electronics & Communication Engineering), M.Tech. (Renewable Energy), M.Tech. (Manufacturing and Automation), M.Sc. (Mathematics), M.Sc. (Physics), M.Sc. (Biotechnology), M.A. (English), MBA, MCA & Ph.D. students during the Academic Session 2017-18

Resolution EC ratified the decision taken with regard to award of Degrees to the students of UG, PG & Ph.D. students.



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Item No. 29.14 **Ratification of the decision taken w.r.t. Refund of Fees for all the programs offered by SMVDU**

Resolution EC ratified the decision taken with regard to the refund of Fees for all the programs offered by SMVDU.

Item No. 29.15 **Ratification of the Minutes of Meeting of committee to act on behalf of EC for all matters regarding implementation of World Bank Assisted TEQIP-III Project of MHRD**

Resolution EC ratified the decision taken regarding the Minutes of Meeting of committee to act on behalf of EC for all matters regarding implementation of World Bank Assisted TEQIP-III Project of MHRD.

Item No. 29.16 **Refund of full fee after deducting Rs. 1,000/- to the candidates found ineligible for admission**

Resolution EC ratified the decision taken with regard to refund of full fee after deducting Rs. 1,000/- to the candidates found ineligible for admission.

Item No. 29.17 **Re-appointment of Dr. Yugal Khajuria, Associate Professor, School of Physics as Dean of Students Welfare at SMVD University**

Resolution EC ratified the decision taken with regard to re-appointment of Dr. Yugal Khajuria, Associate Professor, School of Physics as Dean of Students



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Welfare at SMVD University.

Item Ratification of promotions under CAS of Assistant Professors at SMVDU

No.29.18

Resolution EC ratified the decision taken with regard to the promotions under CAS of Assistant Professors at SMVDU.

Item Ratification of the recommendations of various Selection Committees

No.29.19 for appointment to faculty positions in different Schools at SMVDU

Resolution EC ratified the decision taken with regard to recommendations of various Selection Committees for appointment to faculty positions in different Schools at SMVDU.

ITEMS FOR INFORMATION

Item Creation of University Central Instrumentation Facility

No.29.20

Resolution EC noted the information regarding creation of University Central Instrumentation Facility.

Item Reconstitution of Directorate of Quality Assurance (DQA) at SMVDU

No.29.21

Resolution EC noted the information regarding reconstitution of Directorate of Quality Assurance (DQA) at SMVDU.



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Item Steps taken to inculcate entrepreneurial / innovative skills in the
No.29.22 students and setting up of Incubation Centres

Resolution EC noted the information regarding the steps taken to inculcate entrepreneurial / innovative skills in the students and setting up of Incubation Centres.

Item List of faculty members who are invited to and consequently attend
No.29.23 various such conferences / Workshops / Seminars / symposia etc.

Resolution EC noted the information with regard to the list of faculty members who are invited to and consequently attend various such conferences / Workshops / Seminars / symposia etc.

Item Details of Sponsored Projects and Consultancy sanctioned in favour of
No.29.24 Faculty members of SMVDU

Resolution EC noted the information with regard to details of Sponsored Projects and Consultancy sanctioned in favour of Faculty members of SMVDU.

Item Long Leave accorded to Faculty Members at SMVD University
No.29.25

Resolution EC noted the information with regard to long Leave accorded to Faculty Members at SMVD University.



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Item Closure of Probation of Faculty Members and Confirmation against
No.29.26 substantive post

Resolution EC noted the information with regard to the closure of Probation of Faculty Members and Confirmation against substantive post.

Item List of Faculty members who have joined their services of this University
No.29.27 since 1st April 2018 to till date

Resolution EC noted the information with regard to the list of Faculty members who have joined their services of this University since 1st April 2018 to till date.

Item List of Faculty members who have left their services of this University
No.29.28 due to Resignation/ Completion of Terms of Service since 1st April 2018 till date

Resolution EC noted the information with regard to the List of Faculty members who have left their services of this University due to Resignation/ Completion of Terms of Service since 1st April 2018 till date.

Item Confirmation of Closure of Probation period of Non-Teaching Employees
No.29.29 w.e.f. 01-05-2018 to till date

Resolution EC noted the information with regard to confirmation of Closure of Probation period of Non-Teaching Employees w.e.f. 01-05-2018 to till



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date.

Item Engagement of Assistant Professors on Temporary and Contractual Basis
No.29.30 at SMVD University

Resolution EC noted the information with regard to engagement of Assistant Professors on Temporary and Contractual Basis at SMVD University.

Item Appointment of Adjunct Professors in various Schools at SMVD
No.29.31 University

Resolution EC noted the information with regard to appointment of Adjunct Professors in various Schools at SMVD University.

Item List of Non-Teaching Employees who have joined at this University w.e.f.
No.29.32 01-05-2018 to till date

Resolution EC noted the information with regard to list of Non-Teaching Employees who have joined at this University w.e.f. 01-05-2018 to till date.

Item List of Non-Teaching Employees who have resigned/relieved from the
No.29.33 services of this University w.e.f. 01-05-2018 to till date

Resolution EC noted the information with regard to list of Non-Teaching Employees who have resigned/relieved from the services of this University w.e.f. 01-05-2018 to till date.



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Item Faculty Development Centre (FDC) of Shri Mata Vaishno Devi University
No.29.34 (SMVDU), Katra

Resolution EC noted the information with regard to upgraded Human Resource Development Centre (HRDC) at SMVDU to Faculty Development Centre (FDC), SMVDU under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) Scheme of MHRD, GoI for a period 2018-19 and 2019-20.

Item Any other item with the permission of Chair
No.29.35

Item No. Installation of National Flag at Shri Mata Vaishno Devi
29.35.1 University Campus, Kakryal, Katra

Resolution EC noted the information with regard to Installation of National Flag at Shri Mata Vaishno Devi University Campus, Kakryal, Katra.

Item No. Appointment as Dean [Academic Affairs] and Dean
29.35.2 [Research and Development]

Resolution EC noted the information with regard to appointment of Dean [Academic Affairs] and Dean [Research and Development] against the sanctioned posts within the administrative setup of the University for a duration of 3 years.



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The meeting ended with a vote of thanks to the Chair.


Registrar


No: SMVDU/EC/19/021

Date: 19th June 2019

