



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University, Katra

SMVD University, Katra – 182 320(J&K)

Email: [registrar@smvdu.ac.in](mailto:registrar@smvdu.ac.in)

No. SMVDU/Adm/Estt.-FA/23/1356-61

Dated: 25<sup>th</sup> September, 2023

**OFFICE ORDER**

**Sub - "Regarding appointment as Associate Dean, Academic Affairs (Non-Engineering), SMVDU".**

As approved by the Competent Authority, Dr. Shafaq Rasool, Assistant Professor, School of Biotechnology, SMVDU is hereby appointed as Associate Dean, Academic Affairs (Non-Engineering), SMVDU with immediate effect till further orders.

Dr. Shafaq Rasool in addition to her academic & administrative duties in School of Biotechnology shall also be responsible for overall working of the Academic Affairs (Non-Engineering) & other allied responsibilities at SMVD University.

She shall report to Dean, Academic Affairs, SMVDU for all her duties and responsibilities as Academic Affairs (Non-Engineering), SMVDU.

This issues with the kind approval of the Competent Authority.

18/09/23  
Registrar  
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**Copy to: -**

1. All Deans/Heads/Section Heads, for information.
2. Dr. Balbir Singh, Associate Professor, SoME & Dean, Academic Affairs, for information.
3. Dr. Shafaq Rasool, Assistant Professor, SoBT, for information & compliance.
4. Finance Officer, for information.
5. AR (VC Sect.), for kind information of the Hon'ble Vice-Chancellor.
6. Faculty I/c Website, for information and uploading the same on University Website.
7. Office Order / Circular file.
8. Personal file of the concerned.