



# Shri Mata Vaishno Devi University

Kakryal, Katra-182320 (J&K) INDIA

(A Statutory Technical University of J&K Legislature; recognized u/s 2(f) & 12(B) of UGC)

## **FORM NO. AA/04: Application Form for Cancellation of Admission for fresh admission cases for Session 2021-22**

### **1. Details to be filled by the candidate:**

- a. Name of the Candidate: \_\_\_\_\_
- b. Application Form No.: \_\_\_\_\_
- c. Date of Admission: \_\_\_\_\_
- d. Father's Name: \_\_\_\_\_
- e. Address: \_\_\_\_\_
- f. E-mail ID: \_\_\_\_\_
- g. Contact: \_\_\_\_\_
- h. School: \_\_\_\_\_
- i. Programme: \_\_\_\_\_
- j. Reason for cancellation of admission: \_\_\_\_\_

### **k. Details of Fee Paid (please enclose receipts of fee paid)**

Head of Payment	Amount (In Rs.)	Transaction ID	Date
Tuition Fee			
Annual Fee			
One Time Charges			
Hostel Charges			
Security Deposit			
Mess Charges			
<b>Total</b>			

### **l. Bank Details of Candidate/ Student (Attach copy of cancelled cheque of same Bank):**

i. Name of the Bank	
ii. Branch	
iii. Name of the Account Holder (Student OR Parent only)	
iv. Account No.:	
v. IFSC Code/ UTR no.	
vi. Date of Transaction	

- m. No dues Certificate enclosed Yes  No

*(applicable only in case cancellation is done after commencement of classes in which case 'No dues Form' should be attached)*



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**n. Enclosures:**

- i. Copy of receipt of fee deposited.**
- ii. Copy of Admission Letter.**
- iii. Copy of cancelled cheque of Bank account where refund is to be made.**

**Note:** Application shall be considered only, if complete in all respects with enclosures

**Signature of the Candidate**

**Date:**

**2. Forwarded to Chairman, School /Program Admission Committee**

<p><b>i. Date of receipt of application for Cancellation of Admission:</b> _____</p> <p><b>ii. Date of Closure of Admission:</b> _____</p>
<p><b>Remarks:</b> Application may please be considered for cancellation of admission <input type="checkbox"/></p> <p>_____</p> <p style="text-align: right;"><b>Signature with date</b> <b>Chairman, School /Program Admission Committee</b></p>

*(Please enclose original file of the candidate)*

**Dean, Academic Affairs**