



SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra – 182 320 (J&K)

Tel : 01991-285634,285524 Extn. 2102, 2104

WALK - IN - INTERVIEW

Shri Mata Vaishno Devi University (SMVDU) requires qualified and experienced candidates purely on temporary & contractual basis for the position of **Junior Assistant** at, SMVDU.

Eligibility : (Consolidated @ Rs. 10,000/- per month)

1. At least 2nd Class Bachelor's Degree or equivalent Grade Point Average.
2. Proficiency in Computer Applications preferably evidenced with relevant Diploma/Certificate of 6 months duration.
3. Knowledge of type writing preferably having a speed of not less than 35 words per minute.
4. Experience of at least 01 year in the relevant field, in a reputed organisation.
Those having an engineering degree shall be exempted from the requirement of diploma / certificate listed at Sr.2 above.

Interested candidates are required to appear for **Walk-in-Interview & Typing Test** in the Office Chamber of Vice Chancellor, SMVDU, Katra–182320 on **19th Dec'17 at 9:30 A.M.** along with the following **a)** Application on plain paper with complete Bio-data. **b)** Qualification, Experience Certificates in Originals for verification purposes along with one complete set of photocopies of above documents duly self attested. **c)** Two passport size photographs. No TA shall be admissible to the candidates for appearing in the Walk-in-Interview.

No. SMVDU/Adm/Estt./17/14 of 2017/8229 Dated:13-12-17 Sd/- Registrar