

FOR WEBSITE



SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra – 182320 (J&K)
(Ranked among top 100 Engineering Institutions and among top 150
Universities in the NIRF 2018 ranking of MHRD, Govt.)

RECRUITMENT

Shri Mata Vaishno Devi University (SMVDU) requires well qualified and experienced candidates for the following positions at Medical Aid Centre, SMVDU Campus :-

1. DEPUTY MEDICAL OFFICER (Contractual)

a) MBBS from a recognised University with a minimum of 2nd Class or equivalent in grade point average. b) Minimum of **05** years of professional experience of having worked in a Hospital/Health Institutions. c) Valid Registration with Medical Council of India. d) Desirable: MD in Medicine. e) Staying on the Campus is mandatory. f) Superannuated candidates below the age of 65 years can also apply. **Emoluments: With PG @ ₹.55,000/- p.m. and only MBBS @ ₹.45,000/- p.m.**

2. STAFF NURSE (FEMALE) (₹.5200-20200 with GP of ₹.2800/-)

a) B.Sc. (Nursing) from a recognised University with minimum 2nd Class or equivalent grade point average, with experience of 1-3 years in relevant field in Government / Private Hospital. b) Valid registration as Nurse with Central / State Nursing Council is required, and c) Residing at the University campus is mandatory.

Interested candidates need to APPLY ONLINE at :

www.smvdu.ac.in/index.php/jobs-smvdu/non-teaching

The application fee of Rs.500/- is also to be paid online. **The last date for submission of application forms is 3rd October 2018.**

No. SMVDU/Adm./Estt./NT-Rect./8 of 2018/7134 Dtd : 17/09/18,

Sd/- Registrar

General Conditions

1. The medium of instruction in the University is English.
2. The recruitment to the advertised post shall be carried out in accordance with the guidelines of the relevant regulatory authority.
3. It will be open to the University to consider, on its own, names of suitable candidates who might have not applied. Candidates shall not claim it as a right.
4. It is made clear to all applicants that the University's "Applications Short-listing Committee" will decide the short-listing criteria which may be much higher than the Minimum Eligibility Criteria laid down by the regulatory bodies.
5. The University reserves its right to place reasonable limit on the total number of candidates to be called for interview. Fulfilment of essential qualifications per se does not entitle a candidate to be called for interview.
6. The eligibility of the applicants shall be considered as on their date of application.
7. The Selection Committee reserves the right to relax criteria of eligibility in qualification and experience in case of highly deserving candidates or in exceptional cases.
8. University reserve the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final. The University may also increase or decrease number of advertised posts without prior notice.
9. Any change of address (permanent/correspondence) given in the application form should at once be communicated to the University.
10. The applicants serving in Government / Semi Government organization /Public Sector Undertaking / Autonomous organizations / Universities / Educational / Research Institutions must send their applications "Through Proper Channel". The applications received without the recommendations of the employer will not be considered.
11. In case of in-service candidates from private sector, acceptance of resignation and relieving letter from the employer at the time of joining must be submitted.
12. If the space provided in the application form is insufficient, information may be given on a separate sheet duly signed by the candidate and the same may be attached with the application form.
13. Candidates are advised to attach a duly signed list of enclosures with the application form.
14. Candidates shall have to produce original documents for verification purposes at the time of appearing in interview.
15. Before applying for a post, candidates are advised to satisfy themselves about their eligibility.
16. Canvassing in any form may lead to cancellation of candidature.
17. The University shall verify the antecedents / documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine/background and has suppressed the said information, his / her services shall be terminated forthwith.
18. The University may draw reserve panel (s) against possible vacancies in future.
19. Incomplete applications / applications received without application fee and those received after due date, if prescribed, or those received without relevant supporting enclosures (self-attested copies of degrees/certificates/mark-sheets/experience certificates etc.) shall be liable to be summarily rejected without notice. However, University reserves the right to consider the applications received after such last date. In case the last date fixed for receiving the applications is declared a holiday, next working day shall be deemed to be the last date for receiving the forms.

20. Candidates in their own interest are advised to remain in touch with the university website www.smvdu.ac.in. They should also check their e-mail account for updates
21. SMVDU reserves the right to reject any application without assigning any reason thereof. No interim queries in this regard shall be entertained at any stage.
22. In case of any disputes /sutes or legal proceedings against the University, the jurisdiction shall be confined to the court of Jammu and Reasi Districts only.
23. The University shall not be responsible for any postal delays.
24. Only shortlisted candidates, who have been awarded Ph.D. Degree & are called for interview, will be reimbursed maximum "to and fro" train fare [2nd AC] by the shortest route from their place of work/residence (city), whichever is nearer.
25. **Applications have to be filled online and an application fee of ₹.500/- has to be paid [online mode].**
26. **Online Applications duly filled**, should be uploaded latest **by 3rd October'2018 and a** hard copy sent accompanied with self attested copies of Date of birth, qualification / experience certificates issued by the Competent Authority, to the office of **The Registrar, Shri Mata Vaishno Devi University, Kakryal, Katra-182 320 (J&K)** by Registered / Speed Post only and not through courier service. The envelope containing the application form should be super-scribed with
Name of the Post Applied For:
Advertisement No. & date:
27. Application forms complete in all respects should reach the Registrar's office latest **by 3rd October 2018 through Registered / Speed Post ONLY.**