



श्री माता वैष्णो देवी विश्वविद्यालय  
Shri Mata Vaishno Devi University  
Kakryal, Katra – 182 320 (J&K)

No. SMVDU/Adm/Estt/18/ 0123-25

Dated: 4<sup>th</sup> Jan' 2018

**OFFICE ORDER**

**Sub : Posting of Ms. Surbhi Sharma, Junior Assistant at SMVDU**

As approved by the Competent Authority, and consequent upon the joining of Ms. Surbhi Sharma as Junior Assistant w.e.f. 1<sup>st</sup> January 2018 purely on temporary & contractual basis at SMVD University, Ms. Surbhi Sharma is hereby posted in the O/o Faculty I/c SMVDU Alumni Affairs for providing him secretarial assistance for the work related to SMVDU Alumni Affairs, with immediate effect.

Ms. Surbhi Sharma is directed to report Dr. Saurabh, Assistant Professor, SoB & Faculty I/c SMVDU Alumni Affairs, for further assignment of her duties, till further orders.

  
Registrar  
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Copy to:

1. PS to VC for the kind information of Hon'ble Vice Chancellor.
2. Dr. Saurabh, Assistant Professor, SoB & Faculty I/c, SMVDU Alumni Affairs.
3. Concerned \_\_\_\_\_ for compliance.
4. Office Order / Circular File.
5. Finance officer, SMVDU for information.