



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320 (J&K)
(Recognized under section 12 (B) & 2 (f) of UGC Act, 1956)

REF NO: SMVDU/AA/18/ 923
DATED: 03/12, 2018

NOTIFICATION

Sub: Semester Registration for Academic Session 2018-19, Even Semester (Dec., 2018 - May, 2019).

It is hereby notified for the information of all continuing students (UG/PG/Doctoral) as well as those who have only backlog(s), that they are required to complete the registration requirement through **ON-LINE (ERP System Based) Semester Registration (in person)** in their respective School for **EVEN Semester (Dec., 2018 – May, 2019) on 5th – 6th Dec., 2018.**

Students who report for registration after 6th Dec., 2018 shall be charged a late fee of Rs. 1000/- till 12th Dec., 2018, which shall be the last date of registration with payment of late fee. **Name of those students who do not register by this last date will automatically be struck off the rolls of the University.**

In case of illness or any other emergent reason of absence on the scheduled date of registration, a student MUST submit an application for proxy registration to the concerned Head of School for which a fee of Rs. 500/- will have to be paid by such applicants towards proxy registration which will be allowed only in exceptional and genuine cases at the discretion of Dean of the Concerned Faculty, upto the said last date.

Further, it is mandatory to deposit the pending fee (if any) through ONLINE mode only i.e. through Net Banking/ Credit Card/ Debit Card on the ERP system of the University at the link <http://dashboard.smvdu.ac.in>. by using the username & password provided to each student. **Payment made through any other mode will not be accepted.**

The Registration forms complete in all respects duly signed & verified by the concerned School Head / I/c Head should reach the Academic Affairs Section latest by 17/12/2018 along with separate lists of students who have not registered as well as those who have registered for the semester. The concerned Heads / I/c Heads of the respective School along with their faculty coordinators nominated for the purpose shall ensure the compliance of the above notification in letter & spirit by all students of the University.

This issues with the approval of the Competent Authority.


Registrar

Copy to:

1. All Deans for information.
2. I/c Associate Dean (AA), for information.
3. All Heads / I/c Heads for information & necessary action.
4. Finance Officer, for information.
5. I/c Dean of students, for information and circulation of the same among all Associate Dean of students, Wardens and Mess I/c.
6. PS to VC for the information of the Hon'ble Vice Chancellor
7. I/c Web site for uploading the same on the University website.
8. SO (Security), for information.
9. All Notice Boards.
10. Concerned file/ Order file.