



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University, Katra

Kakryal, Katra – 182 320(J&K)

Email: registrar@smvdu.ac.in

No. SMVDU/Adm/Estt./20/927

Date: 3rd July, 2020

ADDENDUM

Sub: Delegation of Authority

In continuation to this office order issued vide no. SMVDU/Adm/Estt/20/907, dated:26/06/2020, and as approved by the Competent Authority, point no.4 of the above said order may be read as;

*"4. The Finance Officer, Dean of Students Welfare, Dean [Academic Affairs], Dean [Research and Development], Faculty In-charge Examinations, **Faculty In-charge Central Library, Director DQA and University Engineer** shall be authorised to issue Orders, Circulars & Notifications meant for internal circulation, after seeking approval of the Competent Authority, and for rest of the functional units, the Deputy Registrar shall be authorised to sign all Orders, Circulars & Notifications meant for internal circulation."*

Instead of;

4. The Finance Officer, Dean of Students Welfare, Dean [Academic Affairs], Dean [Research and Development], Faculty In-charge Examinations and University Engineer shall be authorised to issue Orders, Circulars & Notifications meant for internal circulation, after seeking approval of the Competent Authority, and for rest of the functional units, the Deputy Registrar shall be authorised to sign all Orders, Circulars & Notifications meant for internal circulation.

Rest of the contents of the above said order shall remain the same.

The above issues with the approval of the Competent Authority.

Copy to:

1. All Deans/HoDs/Section Heads, for information and compliance.
2. Deputy Registrar, for information and compliance.
3. PS to VC for the kind information of Hon'ble Vice Chancellor.
4. I/c. Website, for uploading on the University Website.
5. Concerned File.


Registrar