



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
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Ref. No.: SMVDU/AA/20/ 1160

Date: 1st June, 2020

NOTIFICATION

Sub: Methodology for Completion & Evaluation of Minor Project for Terminal & Non-Terminal Students of any Program for the Even Semester, Session 2019-20

Reference: Minutes of Meeting of Heads & Deans & Section Heads held on 26th May 2020.

With reference to the UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown dated 29th April 2020 and the recommendations made in the Minutes of Meetings of the Board of Studies of the Schools and the subsequent discussions held during the meeting, the following methodology & evaluation mechanism is notified with respect to the Minor Project work for Terminal & Non-Terminal students of any Program, for Even Semester, Session 2019-20 in view of the extraordinary circumstances:

- a) As per UGC advisory, the project may use secondary data as obtaining experimental/simulation based analysis may not be feasible or may encounter limitations.
- b) The format for the Project report shall be circulated to the students (through Coordinator) at the earliest and the faculty guide(s) be deeply involved in the monitoring of the preparation of the report at all stages. The format must contain the formats of all certificates etc. along with direction regarding Font and spacing, margins etc.
- c) A PDF copy of the final Project report will be required to be submitted by the students to the Head of School, through the Coordinator & faculty guide, not later than 25th June 2020.
- d) In case a student does not wish to be evaluated now as the work may not be complete and may require more time, she/he can request for award of X grade in which case, extended time can be granted as under rules (Till 1st Week of commencement of next semester). This will require an application to the Head of School, from the student, requesting for grant of X grade, through the guide and PG coordinator.
- e) The evaluation methodology and distribution of the marks shall be decided by the AAC of the concerned School, with the direction that the evaluation mechanism be fair to the students and bear in mind the current circumstances.

**Sd/-
Registrar**

Copy to:

1. All Deans/ HoD's, for information and compliance and circulation among all Faculty Members for information and for information of students.
2. PS to VC, for kind information of the Hon'ble Vice Chancellor.
3. I/c Website, or information and uploading of the same on the University website.
4. Concerned File.