



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Katryal, Katra-182320, Jammu & Kashmir  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
registrars@smvdu.ac.in

Ref. No.: SMVDU/AA/21/13

Date: 11<sup>th</sup> Jan, 2021

**Notification**

**Sub: Semester Registration for Even Semester, Academic Session 2020-21 for continuing students (2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> & 10<sup>th</sup> Semester of UG, PG & Integrated Programs)**

It is hereby notified for the information of all continuing students (2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> & 10<sup>th</sup> Semester) of **UG, PG & Integrated Programs** as well as those who have only backlog(s), that they are required to complete the registration requirement in their respective schools for Even semester, Session 2021-22 **between 11<sup>th</sup>-16<sup>th</sup> Jan. 2021** via online mode. It may be noted that the registration and the fee payment is to be done via online mode only.

The link for On-line Registration & Fee Payment process shall be sent separately after 2:00 p.m. on 11<sup>th</sup> January 2021. The methodology for Registration shall be the same as that followed for Semester Registration of Odd Semester, Session 2020-21 and will be intimated separately by email.

Students, who register after 16<sup>th</sup> Jan., 2021 shall be charged with a late fee of Rs. 1000/- till 23<sup>rd</sup> Jan. 2021; which will be the last date of registration with payment of late fee. Name of those students who do not register by this last date will automatically be struck off from the rolls of the University. The Registration process, duly signed should be scanned and sent to the concerned Head of School via email.

The students are required to pay all pending dues for the year, if any, at the time of Registration and registration without clearing of all dues is not feasible. The information regarding payment of Mess charges & Hostel fee shall be intimated separately.

The Heads of school will maintain a record of all the students who have registered and have submitted the scanned copy of the Registration Form & the list of students who have not completed the registration form. Further, the Heads of schools shall send due reminders to the students of their School who have not completed the registration process.

The list of registered students (program wise, class wise, course wise) shall be sent by the Heads of the school to the Academic Affairs Wing for records and to all other relevant Schools for information.

  
Dean (Academic Affairs)

**Copy to:**

1. All Deans/ I/c Deans, for information.
2. All Heads/ I/c Head, for information of faculty members.
3. Finance Officer, for information.
4. PS to VC, for kind information of the Hon'ble Vice Chancellor.
5. I/c Website, or information and uploading of the same on the University website.
6. Concerned File.